

**WEST SUSSEX  
SAFEGUARDING  
ADULTS BOARD**

*Everyone's business  
Working together to  
prevent harm and abuse*

# **WEST SUSSEX SAFEGUARDING ADULTS BOARD EXECUTIVE STRATEGIC PLAN**



**2016 – 2019**

# Executive Strategic Plan 2016 - 19

## Introduction

The West Sussex Safeguarding Adults Board (WSSAB) operates within the framework laid down in the Care Act 2014, and has been operating on a statutory basis since April 2015.

The WSSAB oversees the effectiveness of the arrangements made by individual partner agencies and wider partnerships to safeguard adults from serious harm. The remit of the board is not operational but a strategic one of co-ordination, planning and commissioning that contributes to the wider goals of improving the, safety, health and wellbeing of adults.

Prior to becoming a statutory board in 2015, the WSSAB undertook a review in 2014. Developments have included the appointment of the Board's first independent chair, and the implementation of the Care Act in April 2015. These together with a Board Development Day held in November 2015 have provided an opportunity to identify the outcomes we want to achieve in 2016 - 2019 to safeguard adults in West Sussex.

## The Care Act 2014

The Care Act 2014 is the most significant change in adult social care legislation since the National Assistance Act 1948. It places a duty on Local Authorities to establish a Safeguarding Adults Board,

The key statutory agency members are the Local Authority, Police and Health, but the Act also requires the inclusion of a range of other partner agencies, users and carers. The members of the WSSAB can be found at Appendix A.

The Care Act requires Safeguarding Adults Boards to publish a strategic plan on an annual basis, but notes that Boards may decide to cover a longer period, and update the plan annually. The plan should set out;

- its strategy to help and protect adults in its area
- what each member is to do to implement that strategy

And in preparing its strategic plan, the SAB must;

- consult the local Healthwatch
- involve the community in its area

### **Role and Purpose of a Safeguarding Adults Board**

The overarching purpose of a Safeguarding Adults Board (SAB) is to:

- assure itself that local safeguarding arrangements are in place as defined by the Care Act.
- prevent abuse and neglect wherever possible.
- Ensure there is an appropriate response when abuse or neglect has occurred.

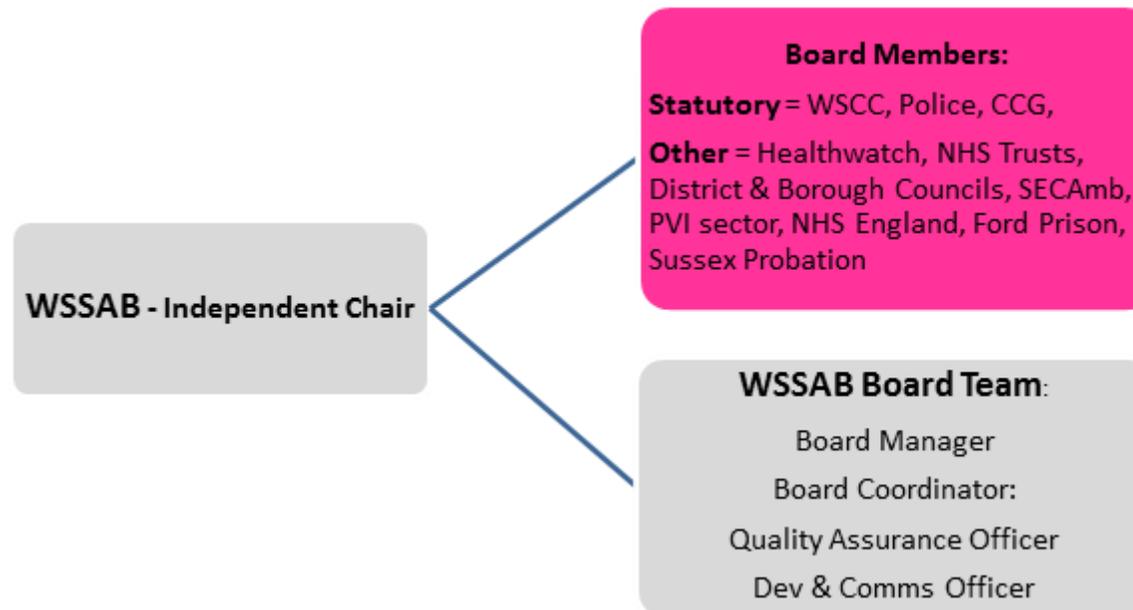
The SAB must lead adult safeguarding across its locality and oversee and co-ordinate the effectiveness of the Safeguarding work of its member and partner agencies. It must also concern itself with a range of matters which can contribute to the prevention of abuse and neglect such as the:

- safety of patients in local health services
- quality of local care and support services (statutory, community and voluntary)
- effectiveness of prisons in safeguarding offenders

## Core duties

SABs have three core duties. They **must**:

1. Develop and publish an Annual Strategic Plan setting out how they will meet their strategic objectives and how their member and partner agencies will contribute. For practical purposes the Board may wish to agree a 3 year plan, to be reviewed on an annual basis.
2. Publish an annual report detailing how effective their work has been.
3. Arrange Safeguarding Adult Reviews for any cases which meet the criteria for such inquiries.



## Working Together

Safeguarding Adults is everybody's responsibility and local communities can help by supporting adults at risk and preventing, detecting and sharing concerns about potential abuse and neglect. Many people are able to self-protect but some adults with care and support needs may be more at risk of abuse or neglect than others, and may be less able to protect themselves. No one agency can cover all of these situations on their own; we need to work together to:

- Raise awareness in the community
- Work to reduce harm to particular groups
- Assist people who have care and support needs
- Identify and manage risk
- Investigate and protect adults at risk when abuse happens

When local people get involved, communities can do things differently. Local Authorities and local multi-agency partnerships need to provide leadership in progressing to less risk-averse ways of working, and to concentrate on outcomes instead of focusing on compliance; a system that works for people not the other way around.



## Safeguarding Principles

The Government's policy on safeguarding adults was set out in May 2011 and reissued in 2013 in the context of the Care Act. They identified the following equal principles which they expect Local Authorities, Health, Police and other partner agencies to follow, and use for monitoring local safeguarding arrangements;

**Empowerment** - people are supported to make their own decisions and to give informed consent,

**Prevention** - it is better to take action before harm occurs,

**Protection** - support and help is given to those adults who are vulnerable and most at risk,

**Proportionality** - the risk is prevented using the least intrusive approach,

**Partnership** - services working together with local communities in response to local needs and expectations,

**Accountability** - focusing on outcomes for people and communities and being open about their delivery.

Safeguarding needs to operate within an approach which will,

- enable and empower individuals to express what they want to happen
- ensure individuals are involved to the extent they want
- enable practitioners to support people to make the difference they want in their lives, as well as increasing their safety and wellbeing
- make the process of safeguarding personal.

## **The West Sussex Safeguarding Adults Board makes a commitment to:**

- Ensure there is active participation from Board members and agencies
- Ensure effective governance arrangements are in place for the Board and support team
- Be influenced by the experience of customers and carers
- Build stronger relationships across Sussex with other strategic partnership boards who share the same aspirations and outcome focus (including the Children's Safeguarding Board, the Health & Wellbeing Board and the Safer West Sussex Partnership)
- Be intelligence led ensuring that themes and data trends from Safeguarding practice are analysed
- Develop an engagement strategy for residents and communities, the multi-agency workforce and all professionals
- Prepare an annual report providing assurance on the work delivered within each performance year

## **The Strategic Outcomes Framework**

The Board has identified a series of key outcomes it is seeking to achieve between 2016 – 2019. This will be underpinned by detailed action plans (Appendix 2 template) which will be taken forward by a series of sub groups which report directly to the Board. The plans will be regularly reviewed and reported into the safeguarding Adults Board.

### **1. Assurance that the local safeguarding arrangements are in place.**

#### **Outcomes**

- That staff are competent, confident and skilled in safeguarding practice.
- There is capacity within all services to respond effectively to safeguarding concerns
- There is a robust quality assurance framework in place across West Sussex.
- That safe recruitment practices are embedded across all organisations including those who draw on volunteers.
- That all provider organisations in West Sussex can demonstrate plans and activities to address safeguarding issues in continuing professional development

## **2. Prevent Abuse and Neglect where possible.**

### **Outcomes**

- Increased awareness in the community of safeguarding issues
- That there is a coherent multi-agency communication and prevention strategy in place to reduce and minimise abuse and neglect

## **3. Ensure there is an appropriate response when abuse or neglect has occurred.**

### **Outcomes**

- To Make Safeguarding Personal
- Protection planning for an individual is realistic and effective.
- The management of risk is realistic and mitigated to reduce where possible.
- To ensure that learning outcomes are addressed and embedded across all organisations
- That all agencies are aware of their responsibilities under local policy and procedures and the Care Act

### **Sub Groups**

To support the Board to achieve its Strategic Outcomes the Safeguarding Adults Board has four sub groups:

- Safeguarding Adult Case Review Panel
- Quality and Performance
- Training
- Engagement

Each sub group has a Terms of Reference and develops a work plan for the year ahead (see *appendix 2*); some areas of work are achieved through short life task and finish groups.

The Chairs of the sub groups meet with the SAB's Independent Chair, before full Board meetings to discuss work plans and any emerging themes that may need to be escalated to the Board. This group also holds the Risk Register on behalf of the SAB.

### **Supporting Documents**

Statement of Government Policy on Adult Safeguarding 16 May 2011

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/215591/dh\\_126770.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/215591/dh_126770.pdf)

<http://www.scie.org.uk/care-act-2014/safeguarding-adults/safeguarding-adults-boards-checklist-and-resources/role-and-duties.asp>

## **Membership of the West Sussex Safeguarding Adults Board as at May 2016**

- Independent Chair
- Head of Residence, Safety & Equalities HMP Ford
- Senior Probation Officer National Probation
- Deputy Director of Social Work SPFT
- Member for Bognor Regis West and Aldwick WSCC
- Executive Director WSCC
- Principal Manager Adults Safeguarding WSCC
- Deputy Chief Nurse BSUH

- Cabinet Member for Community Wellbeing Chairman of Health & Wellbeing Board WSCC
- Transformation Manager for Education WSCC
- Head of Safeguarding SCFT
- Better Communities Team Manager WSCC
- Carers Services Manager Carers
- Clinical Quality Manager SECamb
- DCI Sussex Police
- Director of Nursing & Quality Queen Victoria Hospital
- Head of Quality & Nursing Coastal West Sussex Care Commissioning Group (CCG)
- Chief Nurse & Head of Quality, Crawley, Horsham & Mid Sussex CCGs
- Consumer Champion & Healthwatcher, Healthwatch
- Deputy Director of Nursing WSHFT
- Director of Adults Operations
- Designated Nurse: Safeguarding Adults Coastal West Sussex, Crawley, and Horsham & Mid Sussex CCGs
- Chief Executive Arun District Council
- Director of Public Health WSCC
- Chief Executive Independent Lives

- Chair Partners In Care
- Head of Safeguarding WSCC
- Head of Service KSS CRC
- Acting Chief Operating Officer WSCC
- Head of Adult Social Care WSCC
- Principal Manager Domestic & Sexual Violence WSCC
- Deputy Chief Nurse Surrey & Sussex NHS Healthcare Trust
- Strategic Director Social Care & Partnerships Sussex Partnership NHS Foundation Trust

### **Invitees**

- *Intervention & Prevention Officer WSCC*
- *Intervention & Prevention Manager WSCC*

### **Invited to one meeting per year**

- NHS England
- Care Quality Commission

## Safeguarding Adults Board– Work Plan for 2016/7

**Subgroup:** \_\_\_\_\_

### Strategic Priority 1: Assurance that the local safeguarding arrangements are in place

Outcomes	Work stream required	By who (lead)	To be completed by	Success Criteria
That staff are competent, confident and skilled in safeguarding practice.				
There is capacity within all services to respond effectively to safeguarding concerns				
There is a robust quality assurance framework in place across West Sussex.				
That safe recruitment practices are embedded across all organisations including those who draw on volunteers.				
That all provider organisations in West Sussex can demonstrate plans and activities to address safeguarding issues in continuing professional development				

**Strategic Priority 2: Prevent Abuse and Neglect where possible**

Outcomes	Work stream required	By who	To be completed by	Success Criteria
Increased awareness in the community of safeguarding issues				
That there is a coherent multi-agency communication and prevention strategy in place to reduce and minimise abuse and neglect				

**Strategic Priority 3: Ensure there is an appropriate response when abuse or neglect has occurred.**

Objective	Work stream required	By who	To be completed by	Success Criteria
To Make Safeguarding Personal				
Protection planning for an individual is realistic and effective.				
The management of risk is realistic and mitigated to reduce where possible.				
To ensure that learning outcomes are addressed and embedded across all organisations				
That all agencies are aware of their responsibilities under local policy and procedures and the Care Act				