



Briefing note for referrers to MARM

Introduction

The Multi-Agency Risk Management subgroup (MARM) is a subgroup of the West Sussex Safeguarding Adults Board, which meets monthly to consider further actions for Adults where risk remains high despite all measures attempted to address/mitigate risk.

The criteria

The criteria for MARM referrals is:

- The adult appears to have care and support needs
- All other avenues have been explored and there continues to be a significant concern about the well-being and safety of the adult
- The adult has a service or agency currently involved
- An agency's risk assessment has been completed and submitted with each referral

Please note that the MARM is not:

- A place for management oversight
- A place to handover a case to another agency
- To replace other procedures (e.g. safeguarding, self-neglect/hoarding)
- To replace other practice meetings (e.g. professionals/planning/multi-agency)

Checklist

Before submitting your referral, please ensure that:

- There is a comprehensive and up-to-date risk assessment in place identifying how risk is mitigated. This needs to be submitted with the referral.
- The safeguarding pathway has been considered and a referral made if there is a risk of abuse/neglect.
- Mental capacity has been considered and assessed and a best interests process followed.
- Self-neglect/hoarding procedure has been followed, if appropriate.
- Professionals' /planning/multi-agency meetings have taken place to address risk.
- Consent has been sought to refer and when this is not possible to establish, or is not appropriate, reasons for this are recorded on the referral form.
- Please also ensure senior oversight for your referral has been sourced from your safeguarding lead/locality manager/agency lead.

Submitting your referral

When referring, fully complete the referral form and send with the current risk assessment to SafeguardingAdultsBoard@westsussex.gov.uk.

If there is immediate risk, please don't delay action/await MARM.

Key documents

On our website, you will find [the following documents](#):

- MARM Protocol
- MARM Referral Form
- Safeguarding Thresholds: Guidance for Professionals